



City of  
OLYMPIA

**EMPLOYMENT OPPORTUNITY**  
**PROJECT ENGINEER II - WASTEWATER**  
**PUBLIC WORKS, WATER RESOURCES**  
**JOB # 10-17**

**SALARY:** \$5,521 to \$6,710 per month  
**STATUS:** Regular/Full-Time

**DATE OPEN:** March 1, 2010  
**DATE CLOSED:** **March 26, 2010**

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**ABOUT THE POSITION**

The Wastewater Project Engineer II position plays a key role in Olympia's integrated Water Resources programs. The employee will lead day-to-day and long-range waste water implementation and planning work efforts. Primary responsibilities will include interpretation and enactment of policies and regulations, trouble-shooting infrastructure problems, developing long-range approaches to providing waste water service to areas of Olympia and its urban growth area, and coordinating City interests with others.

Wastewater decision-making processes will commonly rely upon the expertise of the employee. The employee will review plans for new development and advise private and public proponents of waste water requirements. Effective written and verbal communication is important. The employee may represent the wastewater program before City Council, interjurisdictional committees, and neighborhoods. The employee will work closely with storm and surface and drinking water staff that are comprised of biologists, engineers, planners and educators. Wastewater work is managed and funded through Olympia's Wastewater Utility.

**IDEAL CANDIDATE PROFILE**

The ideal candidate will have:

- Extensive experience with wastewater infrastructure problem solving, design, and regulation.
- A Professional Engineer license.
- The ability to communicate technical information effectively, both verbally and in writing.
- Ability to resolve regulatory conflicts interact with legal staff, present to City Council, and succeed at other senior-staff level roles.

**PRIMARY RESPONSIBILITIES**

- Reviewing plans for new development and advise private and public proponents of wastewater requirements.
- Trouble-shooting wastewater problems, initiating capital projects, and advising construction staff.
- Completing and reviewing detailed hydrologic and hydraulic analysis of City public works.
- Presenting recommendations to the City Council, community groups or other interested persons. Hearing, considering and resolving citizen and City council complaints related to infrastructure issues.
- On a day-to-day basis, the engineer will play a key role in the program's decision-making processes.
- Completing program duties as assigned, including research, program planning, implementation, program monitoring, and budgeting.

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- Planning, researching and presenting major reports under general direction.
- Performing complex engineering research in support of recommendations and project review.
- Analyzing and reviewing reports, plans and other materials produced by staff, consultants and others.
- Interpreting policies and regulations.
- Collecting and analyzing a variety of engineering data.
- Working with interdisciplinary teams.
- Assisting in the hiring and evaluation of staff.
- Contacting property owners to collect data, soliciting support or inform residents in regard to assigned projects.
- Using various computer programs as an aid to data analysis, project management, modeling, word processing and report presentations.

**Contacts:** The Waste Water Engineer position has varied contacts, including City employees, state agencies, consultants, contractors, public officials, property owners and citizens. Contacts are for the purpose of listening to various concerns and issues, providing explanations of current city projects, practices, and policies, and gathering /disseminating information. Issues and/or projects may be controversial in nature, where the ability to explain the City's position at a level equal to the audience's level of technical sophistication is vital to success.

**Supervision:** In a lead capacity, the Waste Water Engineer may help direct the work of assigned professional and technical staff. The Engineer will report to the Engineering and Planning Supervisor. The Supervisor is responsible for waste water as well as storm and surface water planning and implementation.

**Accountability:** The Engineer is accountable for the quality, accuracy and timely completion of assigned projects and tasks.

**Working Conditions:** The Engineer typically spends a majority of the workday in an office. Some projects and tasks will require fieldwork to gather information and review existing conditions. Field time may include exposure to all types of weather, work in traffic; construction sites; uncleared areas and standing/walking on uneven and slippery terrain.

## **REQUIREMENTS**

**Education and Experience:** Graduation from a four-year college or university with a degree in a field of engineering or closely related technical field. At least three years of progressively responsible experience preferred. Additional experience in related engineering may be substituted for the college degree with one-year experience being equal to one year of college education. Licensing as a Professional Engineer is highly advantageous and may be required.

**For Additional Information:** For additional information regarding the position, please contact Andy Haub, Engineering and Planning Supervisor at (360) 753-8475.

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## **TO APPLY**

Applicants must submit a City Employment Application, resume and cover letter to the City of Olympia Human Resources Department, 900 Plum Street SE PO Box 1967 Olympia, WA 98501. **PLEASE**

**INCLUDE YOUR NAME, ADDRESS AND PHONE NUMBER(S) ON ALL PAGES SUBMITTED.**

To obtain applications:

- Complete the City Employment Application by clicking on the link. The City Employment Application is form enable and can be saved for future reference. You can also download the application from our website: <http://www.olympiawa.gov/employment/currentopenings>
- In person at Olympia's City Hall, Human Resources Department, located at 900 Plum Street SE Olympia.
- Call the City of Olympia Jobline, (360) 753-4444 (ext. 8383)

Submit your application packet:

- By mail or in person, Attn: Human Resources Department, 900 Plum Street, SE, Olympia, WA 98501.
- E-mailed and faxed applications will not be accepted.

Please remember to include:

- City of Olympia Employment Application (reference Job # 10-17)
- Resume
- Cover Letter

Prior to submitting your application packet, be sure to keep a copy for you own reference.

*IN ORDER TO PARTICIPATE IN THE RECRUITMENT PROCESS, ACCOMODATIONS FOR PEOPLE WITH DISABILITIES MAY BE MADE UPON REQUEST BY CONTACTING THE HR DEPT (360) 753-8442.*

*THE CITY OF OLYMPIA IS AN EQUAL OPPORTUNITY EMPLOYER, COMMITTED TO A DIVERSE WORKFORCE. WOMEN AND MINORITIES ARE ENCOURAGED TO APPLY.*

*THE CITY OF OLYMPIA IS A DRUG-FREE WORKPLACE.*