

## **Marion Water Company Water Distribution Manager Position**

The Water Distribution Manager (WDM) interfaces with customers and regulators to provide safe and clean water supply to nearly 400 residences in Buckley, WA. This position requires an honest, hard-working, self-motivated person with excellent interpersonal skills, strong verbal communication abilities, attention to detail, works well independently, time management skills, be adept at problem-solving, and have a responsive customer service focus demonstrating the integrity and accountability to maintain and enhance our water system.

The WDM is responsible for performing the water system's daily operations and maintenance activities at or above acceptable public health practices and water industry standards (chapter 246-290 WAC). Duties include but are not limited to the following:

Handle complaints and answer questions from the public (customers).

Maintain logs of daily well reads.

Operate and maintain wells and reservoirs.

Monitor, maintain, troubleshoot and repair pump stations, system machinery, related equipment and vehicles.

Maintains grounds and buildings.

Inspect new construction, residential and commercial service issues.

Install new water services, lay and fit pipelines, water line taps, valves, and other water devices.

Install, maintain, and repair water meters and related service lines. Identify service and main leaks and repair/replace as needed.

Install, inspect, and monitor backflow devices.

Collect samples and submit for laboratory testing to ensure compliance with established permits and regulations.

Conduct water quality monitoring, maintaining adequate records and taking follow-up action, if necessary, to comply with state and federal drinking water regulations.

Analyzing, reviewing, and keeping records of instrument readings and laboratory test results, determining the location and causes of any malfunctions.

Perform field duties related to the water system.

Operate pipe locators. Perform utility underground locating, marking and notification 24 hours/day.

Perform emergency repairs to water lines as necessary. Identifying and implementing remedial actions in an emergency and, if applicable, making necessary repairs or resolving problems, or directing contractors to make essential repairs or solve problems

Establish proper traffic control devices.

Read meters bi-monthly, turn services off and on as necessary.

Reports problems and provides status updates to the Board of Trustees and provides recommendations.

Attends Marion Water Company meetings.

### **Physical demands and work environment**

Dexterity of hands and fingers to operate a variety of specialized equipment and tools; climbing ladders; work at heights and in confined spaces; standing for extended periods of time; bending at the waist; lifting and carry heavy objects generally weighing 75-100 pounds; pushing, pulling; kneeling and crouching; perform strenuous physical tasks. Work environment is mainly outdoors; noise from equipment operation; seasonal heat and cold or adverse weather conditions; exposure to gases, chemicals, handling of microorganisms; work around pressurized

systems and equipment having moving parts; perform work around electrical equipment and high voltages; subject to responding to emergencies on a 24-hour basis and call back provisions.

### **Certification and other Requirements**

Washington State DOH Water Distribution Manager 1 Certification (WDM1)

Washington State DOH Cross Connection Control Specialist (CCS)

Washington State DOH Backflow Assembly Tester (BAT)

Valid Driver's License with clean driving record

Successful pass a Drug Screening

### **Salary**

Hours vary depending on need but is mainly a part-time position. Position is also on-call.

\$800.00 monthly salary + hourly rate (depends on experience)

\$410.00 bi-monthly for meter reading

No Benefits

Please send resume with references or contact Marion Water Company, P O Box 2043, Buckley, WA, 98321, (360) 829-9061, marionwater2043@gmail.com.